

**TO BE POSTED ON THE WEB****MANAGING AUTHORITY "INTERREG 2021 - 2027"**

Address: 65 Georgikis Scholis Ave Thessaloniki, 57001

Information: Nikoletta TATARI

Tel.: 2310469625, 2310469600

Email: ntatari@mou.gr

**Code of Call: 7C\_GR-IT\_ISO****S/N of Call in MIS: 18946****CALL FOR STRATEGIC/TARGETED PROJECT PROPOSALS****TERMS OF REFERENCE****7th CALL FOR GOVERNANCE PROJECTS I.S.O. 6.1 & I.S.O. 6.4****FOR SUBMISSION OF PROJECT PROPOSALS****AT THE PROGRAMME****(Interreg VI-A) Greece-Italy****Alternate Minister of Ministry of Economy and Finance****Taking into consideration:**

1. The Article 90 of the Code of Legislation for the Government and governmental bodies, which was ratified by the first article of the Presidential Decree 63/2005 "Codification of legislation for the Government and government bodies" (Government Gazette 98/A/22.4.2005), which was kept in force by par. 22 of article 119 of Law 4622/2019 (Α'133);
2. The Law 4914/2022 "Management, control and implementation of development interventions for the Programming Period 2021-2027, establishment of a Public Company "National Register of Young Enterprises S.A." and other provisions" (Α' 61) and in particular articles 11 par. 9 and 63 par. 29 thereof, as in force
3. The Presidential Decree 77/2023 "Establishment of Ministry and renaming of Ministries - Establishment, abolition and renaming of General and Special Secretariats - Transfer of responsibilities, service units, staff positions and supervised entities" (Government Gazette 130/A/27.06.2023), as amended with PD 82/2023 (Government Gazette 139/A/01.08.2023);
4. The Presidential Decree 79/2023 "Appointment of Ministers and Deputy Ministers" (Government Gazette 131/A/27.06.2023);
5. The Presidential Decree 50/2024 "Establishment of General Secretariats, repeal of General and Special Secretariats" (Α' 138);
6. The Joint Decision No. 121106/2024 (Government Gazette 920/Y.O.D.D/26-08-2024) of the Prime Minister and the Minister of Economy & Finance "Assignment of duties of Secretary General of Partnership Agreement of the Ministry of Economy and Finance".
7. The Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and financial rules for those and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy (hereinafter "Common Provisions Regulation – CPR");
8. The Regulation (EU) 2021/1059 of the European Parliament and of the Council of 24 June 2021 on specific provisions for the European territorial cooperation goal (Interreg) supported by the European Regional Development Fund and external financing instruments (hereinafter "ETC Regulation");

9. The Regulation (EU) 2021/1058 of the European Parliament and of the Council of 24 June 2021 on the European Regional Development Fund and on the Cohesion Fund;
10. The Commission Delegated Regulation (EU) No 240/2014 of 7 January 2014 on the European code of conduct on partnership in the framework of the European Structural and Investment Funds;
11. The Ministerial Decision 3411/16-01-2023 (Government Gazette B' 183/18-01-2023) for the "Purpose, tasks and internal structure of the "Managing Authority Interreg 2021-2027" of Article 9 and paragraph 8 of Article 65 of Law 4914/2022 and of the Joint Secretariats of Interreg Programmes of Article 11 of the same law;
12. The Joint Ministerial Decision 45820/17-05-2023 (Government Gazette B' 3281/17-05-2023) concerning "Expenditure eligibility rules, public procurement, complaints objections of the beneficiaries of the INTERREG Programs 2021-2027";
13. The Interreg VI-A 'Greece – Italy 2021 – 2027' Cooperation Programme, as approved by the European Commission Implementing Decision C(2022) 6578 final, dated 08/09/2022 for the approval of the support of the Cooperation Programme "(Interreg VI-A) Greece-Italy" from the European Regional Development Fund under the objective of European Territorial Cooperation (Interreg) in Greece;
14. The decision of the Monitoring Committee of the "Interreg VI-A Greece -Italy 2021-2027" Programme, on 19/12/2025 MC meeting) by which the Terms of Reference of the present Call, the Project selection Methodology, the selection criteria and the Applicant's Package were approved;

## INVITES

- **National, regional, or local public bodies,**
- **Bodies governed by public law,**
- **EGTCs - European Grouping of Territorial Cooperation,**

to submit a project proposal as outlined in the present Terms of Reference and apply specifically to the present Call for Project Proposals, to be included and financed in the context of:

- **Cooperation Programme: (Interreg VI-A) Greece-Italy**
- **European Fund: ERDF**

## Preamble

This document outlines the terms and conditions that apply specifically to the present **7<sup>th</sup> Call for Governance Project Proposals on ISO6.1 – Institutional capacity of public authorities and ISO6.4 – Institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea- basin strategies** launched by the Interreg VI-A Greece-Italy Programme. It is part of the 'Application Package for the present Call for Project Proposals', which is available at the Programme website: [www.greece-italy.eu](http://www.greece-italy.eu).

The application package consists of:

- 'Terms of Reference (hereinafter ToR)' for the Call (the present document);
- The Programme and Project Implementation Manual (PPIM), as in force.
- The Annexes of the PPIM to be filled in and submitted attached to the Application Form via MIS:  
 >Annex 1: The '**Partnership Declaration**' (standard form provided), duly signed and stamped by the legal representative of the Lead Beneficiary and Project Beneficiaries;  
 >Annex 3b: The '**ISO Justification of Budget Form**' (standard excel form provided) completed, expressed in euro, officially signed and stamped by the legal representative of the Lead Beneficiary (in pdf format) and an editable copy in excel format;  
 >Annex 5: The '**State Aid Declaration**' (standard form provided) duly signed and stamped by the legal representative of each partner separately;  
 >Annex 6b: The '**ISO Project Maturity Sheet**' (for equipment & external expertise & services) (standard form provided) completed, duly signed and stamped by the legal representative of each partner separately;  
 >Annex 7: The '**Project Feasibility Study**' (guidelines provided) duly signed and stamped by the legal representative of the Lead Beneficiary;

>Annex 9: The '**SEA Compliance Form**' (standard form provided) duly signed and stamped by the legal representative of the Lead Beneficiary;

The above documents are submitted electronically, under penalty of disqualification, as an attachment to the Application Form and cannot be requested as supplementary documents.

Furthermore, the following are required to be submitted via MIS:

**A.** attached to the Application Form, a detailed '**Project Communication Strategy**' as defined in Chapter 5 of the approved Programme, duly signed and stamped by the legal representative of the Lead Beneficiary.

The above document is submitted electronically, under penalty of disqualification, as an attachment to the Application Form and cannot be requested as a supplementary document.

**B.** attached to the Lead Beneficiary's and each Project Beneficiary's in "Utilities" section/ **8.1. Project Bodies Information of the MIS**, the legal documents that prove the Administrative and Financial capability, the authority/competency of the beneficiaries for the implementation of the activities of the specific Project, the regulatory framework for the designation of the body responsible for the operation and maintenance of the Project, the existence and operation of a Branch (if applicable)

All the Annexes for submission must be duly signed and stamped (physically scanned) or duly signed electronically by the legal representatives of the participating partners, as explained above, and uploaded to the MIS.

**Note:** In case the necessary documents are not signed by the legal representatives of the Partners, an authorization document from the legal representative of each Partner is required – original or notary certified copy.

- The Annexes of the PPIM to support the potential Beneficiaries in drafting and submitting the Project Proposal are:
  - Annex 2: Project Detailed Description
  - Annex 4: Justification of Budget Guide
  - Annex 10: Programme Output & Result Indicators Guide
  - Annex 11: Charter of Fundamental Rights
  - Annex 12: Table of COFOG Classification
  - Annex 13b: ISO Project Selection Methodology
  - Annex 15b: ISO Project Selection criteria
  - Annex 16: Guidelines for applying in MIS 2021-2027
  - Annex 17: Technical guidance for Beneficiary User Registration and Account Management
  - Annex 18: Ministerial Decision 45820/17-05-2023 (Government Gazette B' 3218/17-05-2023) concerning "Expenditure eligibility rules, public procurement, complaints of the beneficiaries of the INTERREG Programmes 2021-2027"
  - Annex 19: Technical guidance of MIS 2021 – 2027
  - Annex 20: Subsidy Contract
  - Annex 21: Partnership Agreement
  - Annex 25: Communication Guide for Project Beneficiaries

Knowledge of the above documents is essential for developing and submitting a project proposal. Therefore, **all applicants are invited to carefully study and consult all main reference documents before submitting any project proposal**. For reference information, please visit the official websites of the Greece-Italy Managing Authority and of the Responsible Authorities in the Member States (see § 9 of ToR).

## 1. OBJECTIVES AND FOCUS OF THE CALL

Project applicants are invited to submit their project application under one of the specific objectives of the Programme and under one of the Intervention categories listed below.

**The Specific Objectives**

Nr	Code	Title
1	ISO6.1	Enhance the institutional capacity of public authorities, in particular those mandated to manage a specific territory, and of stakeholders
2	ISO6.4	Enhance institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea- basin strategies, as well as other territorial strategies

**The Intervention Categories**

Nr	Code	Title
1	170	Improve the capacity of Programme authorities and bodies linked to the implementation of the Funds
2	171	Enhancing cooperation with partners both within and outside the Member State
3	173	Enhancing institutional capacity of public authorities and stakeholders to implement territorial cooperation projects and initiatives in a cross-border, transnational, maritime and inter-regional context

**The Geographical areas**

Nr	Territorial level	Geographical area(s)	Nuts Code
1	Regional Unit	Lefkada	EL624
2	Regional Unit	Barletta-Andria-Trani	ITF48
3	Regional Unit	Achaia	EL632
4	Regional Unit	Foggia	ITF46
5	Regional Unit	Arta	EL541
6	Regional Unit	Bari	ITF47
7	Regional Unit	Zakynthos	EL621
8	Regional Unit	Crotone	ITF62
9	Regional Unit	Thesprotia	EL542
10	Regional Unit	Preveza	EL541
11	Regional Unit	Kefallinia	EL623
12	Regional Unit	Catanzaro	ITF63
13	Regional Unit	Ioannina	EL543
14	Regional Unit	Cosenza	ITF61
15	Regional Unit	Taranto	ITF43
16	Regional Unit	Kerkyra	EL622
17	Regional Unit	Matera	ITF52
18	Regional Unit	Reggio di Calabria	ITF65
19	Regional Unit	Brindisi	ITF44
20	Regional Unit	Lecce	ITF45
21	Regional Unit	Ileia	EL633
22	Regional Unit	Aitolokarnania	EL631

**Financing Activities located outside the programme area**

The Programme area covers geographical areas in the two participating countries as above. In principle, all activities of a project should take place within the Programme area.

If a project plans to finance activities or events outside the programme area, this is possible in the context of cooperation Programmes. Exceptions to this principle may be granted for EU partners from outside the Programme area and for Assimilated Partners in duly justified cases.

If activities (including travel and accommodation) and/ or events are planned outside the programme area, the following conditions need to be satisfied:

- the activity and/ or event are for the benefit of the Programme area;
- the activity and/ or event are essential for the implementation of the project;
- the implementation and/ or the relevance of the activity and/ or the event have been approved by the Programme beforehand (foreseen in the Application Form or, if not, have been previously authorised by the MA/JS).

### The Output and Result Indicators

Code	Description of Indicator	Measurement Unit	Target
RCO116	Jointly developed solutions	Number	4
RCO83	Strategies and action plans jointly developed	Number	20
RCR104	Solutions taken up or up-scaled by organisations	Number	4

Beneficiaries may only use the indicators listed in the present Call for Project Proposals. (see also PORIG)

More detailed information about the Programme, Priorities, Specific Objectives, Region Categories, Indicators as well as the distribution of public expenditure per priority are listed in **Annex I**.

## 2. BUDGET OF THE CALL

The Programme will allocate approximately **2.957.736,32 EUR** (EU & National Funds) to the present Call for Project Proposals. The EU contribution rate is **75%**. Beneficiaries shall ensure the needed own contribution (public and/or private, if applicable).

An indicative budget allocation (EU & National Funds) to the Programme priorities and to the specific objectives is presented in Annex I – Table 2. In the context of the present Call, projects will be included up to the amount of the budget of the Call. When selecting projects to be funded, such allocation may be adapted by the Monitoring Committee (MC) according to Programme needs.

## 3. CONTEXT OF THE CALL

The present 7<sup>th</sup> Call for Governance Project Proposals concerns Governance projects as foreseen in the Programme Document, in the context of **ISO6.1 – Institutional capacity of public authorities** and **ISO6.4 – Institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea- basin strategies**.

### Territorial needs of the Programme Area

The territorial analysis and public consultations demonstrated that there is a persisting need for enhanced institutional capacity of the public authorities. While the Programme has many strong elements, including the long cooperation between the countries on the basis of the common challenges, adding to the successful governance by the Programme bodies, there are still challenges in relation to the overall governance and implementation. These were highlighted during the consultations and the analysis that took place on the basis of previous experience. Among others, they relate to differences in administrative and legal issues, cultural differences (language) and the need for enhanced capacity building and skills of public authorities.

Climate change topics are very important in the field of coordination and cooperation between public authorities at cross-border level focusing on the adaptation of joint strategies and plans, maritime spatial plans and common management schemes in climate mitigation.

Also, it was highlighted the need to better interlink the transition to a greener and low carbon Programme Area to the macro-regional priorities and flagships. It is thus important to enhance the capacity of the relevant authorities in managing macroregional strategies via enhanced governance but also the promotion of actions under the relevant Pillars, 2, 3 and 4 of EUSAIR.

Climate change topics are important in the field of enhancing the capacity of relevant authorities to address the need to better interlink the transition to a greener and low carbon Programme area, also linked to the EUSAIR priorities and flagships.

### **Cross-border actions**

Under this SO, the Programme is going to support synergies at cross-border level for the enhanced institutional capacity of the public authorities. The aim is to improve and reinforce the existing capacities of the public authorities, as well as to increase the level of coordination and collaboration at cross-border level taking always into consideration the maritime dimension of the Programme area.

Actions will include the support of the public authorities, especially of small Municipalities, in order to simplify administrative procedures, cut red-tape (e.g. bureaucracy) and, thus, contribute to more flexibility. Actions should enhance the efficiency of governance including multi-governance and networking in order to also tackle the language barrier.

Under this SO, the Programme is going to support actions that will enhance the capacity of the institutions to manage the macro-regional strategies (EUSAIR) due to the potential offered with regard to interlinkages to other areas (nature, risk management, green infrastructure, sustainable tourism, etc.).

Under the ISO Governance Call, infrastructure works are not eligible.

### **Synergies and Capitalisation:**

Applicants are encouraged to seek synergies to achieve higher and wider territorial impacts in the Programme Area, considering the maritime dimension. Additionally, actions will need to take into account action plans of macro-regional strategies, and specifically EUSAIR action plan and flagship projects.

During the programming and implementation of the programme, selection criteria will ensure that actions and projects complement those of the mainstream programmes with a clear emphasise on cross border added value.

### **Added Value:**

Added value is expected in a set of best practices, commonly agreed principles for public authorities' capacity building at all levels, improved coordination among others.

### **Expected Results:**

Cooperation actions at cross-border level are expected to result in more strengthened capacities for the management and swift implementation of joint programmes / projects by enhanced institutional capacities of stakeholders and for the management of the macro-regional strategy of EUSAIR on the basis of its main priorities and flagships, enhancing so the complementarity and synergies with the strategy.

The type of actions under ISO Governance Call have been assessed as compatible with the DNSH principle, since they are not expected to have any significant negative environmental impact due to their nature.

### **Intervention fields & indicative Action clusters:**

- ✓ Improve the capacity of programme authorities and bodies linked to the implementation of the Funds (IF170)
- ✓ Enhancing cooperation with partners both within and outside the Member State (IF171)
- ✓ Enhancing institutional capacity of public authorities and stakeholders to implement territorial cooperation projects and initiatives in a cross-border, transnational, maritime and inter-regional context (IF173)

#### ***ISO6.1. Enhance the institutional capacity of public authorities***

#### **ACTION CLUSTER 1. Capacity Building (indicative actions):**

- *Promotion of cooperation actions aiming at enhancing capacity building and skills of public authorities*

**ACTION CLUSTER 2. Enhancing Cooperation (indicative actions):**

- Enabling the simplification of the procedures, eliminating administrative and linguistic barriers and increasing the efficiency of governance on the basis of the existing structure
- Improving the definition and adoption of joint strategies, joint plans, common management schemes by the public authorities in the key sectors of the area

**ACTION CLUSTER 3. Awareness-rasing / Exploiting synergies (indicative actions):**

- Promotion of civic engagement and citizens participation in decision-making processes
- Promotion of synergies and integration with other Interreg Programmes and other EU funded Programmes, also strengthening capitalisation activities and results sharing

***ISO6.4. Enhance institutional capacity of public authorities and stakeholders to implement macro-regional strategies*****ACTION CLUSTER 1 (indicative actions):**

- Developing and implementing solutions to enhance cooperation and organisation processes within the EUSAIR governance structure
- Fostering the use of available funding instruments for governance support and EUSAIR implementation
- Developing and implementing joint solutions for monitoring, reporting and evaluating multilevel policy instruments
- Developing mechanisms for the uptake and implementation of multilevel governance

Within **7<sup>th</sup> Call for Governance Project Proposals**, proposals are submitted under one (1) Programme Priority (P4) and two (2) Specific Objectives (as listed in §2 of ToR). The description of Programme priorities and objectives, together with exemplary actions, is provided for in chapter 2 of the Interreg Programme (IP) available at the Programme website, which defines the Programme strategy and Intervention Logic for Interreg VI-A Greece-Italy Programme 2021-2027 as adopted by the European Commission.

Project applicants are invited to submit their detailed proposals (Application Form with all mandatory documents) under one (1) Specific Objective, exclusively via MIS. The project objectives and the proposed activities shall be clear and in-line with the Programme priorities, contribute to the achievement of Programme indicators and both shall have an impact on Greece-Italy area.

## 4. PROJECT DURATION

Projects should be concluded within **a maximum period of twenty-four (24) months** after the signing of the Subsidy Contract (SC) between the Managing Authority/ Alternate Minister of Economy & Finance and the Lead Beneficiary. Projects that have started their implementation before the signing of the contract, and in any case after 1/1/2021, should not have been concluded before the application for funding at the present Call for Project Proposals.

This limit applies for the operative phase of the project and does not include the preparation phase.

## 5. ELIGIBILITY OF APPLICANTS

According to the present Call for Project Proposals, eligible applicants are the entities that fall into the categories of potential Beneficiaries below:

- national, regional or local public bodies**
- bodies governed by public law** (as defined in Article 2(4) of Directive 2014/24/EU) meaning bodies that have all of the following characteristics:
  - they are established for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character;
  - they have legal personality; and

- c. they are financed, for the most part, by the State, regional or local authorities, or by other bodies governed by public law; or are subject to management supervision by those authorities or bodies; or have an administrative, managerial or supervisory board, more than half of whose members are appointed by the State, regional or local authorities, or by other bodies governed by public law;
- c) **European Grouping of Territorial Cooperation (EGTC).** Eligible EGTC must be governed by the law of one of the participating countries where the EGTC has its registered office. EGTCs located outside the Programme area and not registered in one of the Member States participating in the cross-border Programme are not eligible for funding. EGTC cannot be a sole beneficiary of a project proposal

Bodies governed by public law (under category b. above) and EGTC (under category c. above) should have at least one accounting year of operation completed before the launching of the Call for proposals. If a body governed by public law is participating through a branch located in the Programme area, the branch must be operational for at least 12 months before the launching of the call for proposals.

In principle, to become a project beneficiary, the legal address of the beneficiary's organisation has to be located in the eligible area of the Programme with the exception of:

- organisations located outside the Programme area but having local/regional subsidiary/branch offices established in the Programme area;
- bodies of the central government located outside the Programme area (e.g. Ministries or other governmental authorities with specific competencies on national level);

Organisations located outside the Programme area not registered in one of the Member States participating in the cross-border Programme are not eligible for funding.

## 6. ELIGIBILITY OF PARTNERSHIPS

As a minimum requirement, the project partnership must **involve 2 partners, at least one from each Member State**. The partnership scheme must **not exceed 6 partners**.

In line with Article 2(9) of the CPR, beneficiaries are responsible for initiating and/or implementing projects. They can be public or private legal entities of both participating countries; and shall cooperate in the development and implementation of operations, as well as in the staffing or financing of operations, or both in accordance with Article 23(4) of the ETC Regulation.

The project partnership consists of the Lead Beneficiary (LB) and the Project Beneficiaries (PB). The Lead Beneficiary who undertakes the submission of the proposal on behalf of multiple beneficiaries, is the Coordinator of the project defined by all the beneficiaries / co-beneficiaries.

**Each beneficiary may submit up to 2 Project Proposals** in the present Call. The above limit applies to all types of Beneficiaries (LB, PB) considered as a unique structure (not as single Units/Departments) and it is applied at Call level – not at Specific Objective level. In case a potential Beneficiary applies to more than 2 Project Proposals, then the first 2 proposals submitted on MIS, will be assessed.

## 7. ELIGIBILITY OF EXPENDITURE

- 7.1 The end date of the eligibility period for the costs of the proposed operations is defined as 31.12.2029. The end date of the proposed projects (completion in both physical and financial terms of the project) should be by the above date.
- 7.2 Projects that have been physically completed or fully executed before the application for funding at the present Call for Project Proposals are not eligible, regardless of whether or not the related payments have been made.

### 7.3 Project budget requirements (incl. EU & National Funds)

The minimum budget of the submitted project proposals is defined as the amount of **300.000,00 €**.

The maximum budget of the submitted project proposals is defined as the amount of **800.000,00 €**.

### 7.4 Partners budget requirements (incl. EU & National Funds)

The minimum budget of the submitted project proposal per project partner is defined as the amount of **100.000€**.

#### 7.5 Associated Partners budget requirements (incl. EU & National Funds)

Non-Applicable in present Call.

7.6 The ERDF co-financing to beneficiaries may be reduced in case of State aid relevance of project activities, in compliance with relevant rules on State aid (see § State Aid and de minimis regime of the PPIM). In such a case State aid is granted under the *de-minimis* regime & *GBER* within the project.

7.7 The MA may modify the total amount of the public expenditure of the present Call or may proceed with a justified termination of the validity of the Call, informing in any case the beneficiaries through the programme website.

7.8 The eligibility rules for the costs of the co-financed operations are specified in Programme Manual.

7.9 Categories of Expenditure that will be financed and reimbursed based on real costs

Expenditure category	Description
2	Staff Cost (Real cost)
4	Office and Administration (Real cost)
6	Equipment (Real cost)
8	Travel and Accommodation (Real cost)
10	External Expertise and Services (Real cost)

**Under the ISO Governance Call, infrastructure works are not eligible.**

#### 7.10 Expenditures based on simplified cost options.

Expenditure category	Description	Measurement Unit	Flat rate/ Standard scale of Unit Costs/ Lump sums	Description
1/B.24	Staff Cost	%	20	up to 20 % of the direct costs other than the direct staff costs of each beneficiary's budget
3/B.26	Office and Administration	%	15	up to 15 % of eligible direct staff costs of each beneficiary's budget
7/B.30	Travel and Accommodation	%	15	up to 15% of the direct staff costs of each beneficiary's budget

**Note:** Direct costs for the calculation of the above amount of Staff Cost, are defined as the sum of the costs of the budget lines "external expertise and services" and "equipment" costs of the beneficiary's budget. The travel and accommodation budget category is not included in the direct costs.

The simplified cost options applied to the projects will not be able to be modified either during its implementation or upon its completion.

For all expenses that will be reimbursed using the simplified cost option, Beneficiaries will not provide paid receipts of expenses or documents of equivalent accounting value maintained in the Beneficiary's accounting system.

7.11 Costs within the budget lines 'Staff costs', 'Travel & Accommodation costs' and 'External Expertise & Services', which have been incurred for the preparation of the project, are eligible for funding if they do not exceed the amount of **€30.000** at project level. The above amount will be reimbursed on a real cost basis.

7.12 The management costs of each project beneficiary should not exceed **10%** of its total budget. For the Lead Beneficiary this percentage shall be limited to **15%** of its budget.

7.13 Communication costs cannot exceed **15%** of the total project budget, without limits at beneficiary level.

7.14 The Office and Administration costs cannot exceed the **4%** of the total beneficiary's budget in both reimbursement option.

Detailed eligibility rules on activities and related expenditure are described in the Programme and Project Implementation Manual.

## 8. INSTRUCTIONS FOR THE SUBMISSION OF PROJECT PROPOSALS

8.1. The project proposal will be submitted via MIS with reference to the present Call for Project Proposal by the Lead Beneficiary's legal representative (personal user account of the legal representative), at the following website <https://logon.ops.gr/>

- ✓ from **19/01/2026** (start date for submission of proposals), time 14.00 Eastern European Time (CET+1))
- ✓ until, exclusively, **02/03/2026** (deadline for submission of proposals), time 14.00 Eastern European Time (CET+1).

After the successful submission of the proposal, the Beneficiaries are informed about it through the MIS.

Before the deadline for submitting proposals, it is allowed to resubmit a new proposal after cancelling the original proposal. The proposal is evaluated based on the last successful/valid submission.

The beneficiaries are required to have two types of personal user accounts (username and password) to access the MIS:

1. the Beneficiaries' officers to fill in the forms, and
2. the Lead Beneficiary's legal representative for submitting proposals, or another user of the system authorized for submission.

If the Beneficiaries do not already have a "Body Code" in the MIS from the period 2014-2020 or 2021-2027, should apply for a body code.

Instructions for obtaining a Body Code and/or User Account in MIS can be found in the Applicant's Package, Annexes 16,17.

8.2. The Application Form (AF) is the Beneficiary's proposal and is completed exclusively in the electronic format available at the MIS. Instructions for filling in the fields of the Application Form are attached to the present Call (Annex 16). The submission of the proposal also constitutes an application for funding of the potential beneficiaries.

8.3. **The legal documents that prove the Administrative and Financial capability, the authority/competency of the beneficiaries for the implementation of the activities of the specific Project, the regulatory framework for the designation of the body responsible for the operation and maintenance of the Project, the existence and operation of a Branch (if applicable), are required for the evaluation of the project proposal and must be attached to each Beneficiary's Profile in the "Utilities" section/ 8.1. Project Bodies Information of the MIS.**

Beneficiaries are obliged to fully complete and attach all the required legal documents by the proposal submission deadline.

## 9. SELECTION PROCESS

The selection process of submitted project proposals is the following:

9.1 The 7<sup>th</sup> Call for Governance Project Proposals adopted an one-stage submission and evaluation of proposals framework, under comparative assessment procedure, according to relevant Annex 13b: ISO Project Selection Methodology.

Therefore, after the submission of the proposal by the potential Lead Beneficiary, the selection process and approval of projects is as follows.

- Phase 1' – Administrative & Eligibility Criteria/ assessed - by JS

- Phase 2' – Quality Assessment based on Content & Implementation-potential selection criteria – assessed - by MA/JS
- Phase 3' – Eligibility of Beneficiaries & State-aid compliance/ assessed - by JS
- Phase 4 - Optimization and finalization of the budget for the proposals most likely to be approved for funding/ assessed - by MA/JS

During the evaluation, the MA may request the beneficiary to submit additional information and clarifications, within a specific deadline.

Additional data are those which, while foreseen in the Call, were not submitted due to an omission by the potential beneficiary and have been issued before the submission of the proposal. However, it is not possible to submit as additional information those that are requested from the Call as mandatory under penalty of disqualification.

Clarifications are items requested by the evaluator(s) to clarify the submitted information and better understand the content of the proposal.

Upon completion of the comparative assessment -all phases-, the proposals are ranked in descending order per S.O. based on their score, following the approval of MC.

#### 9.2 Publication of a provisional list of evaluated proposals.

#### 9.3 Submission and examination of complaints

The potential Beneficiaries may submit a complaint to the competent MA regarding the results of the evaluation (see PPIM). Complaints are submitted once, within a subversive deadline of seven (7) working days from the day following the notification of the evaluation results.

Upon completion of the examination of the complaints concerning the evaluation, the proposals for which the complaint is accepted are added to the ranking table, in the order in which they are ranked by their score, in order to produce the Final Ranking Table of evaluated proposals.

#### 9.4 Publication of a Final Ranking Table of evaluated proposals, after the examination of the submitted complaints.

#### 9.5 Issuance of a Decision of Project Approval by the Monitoring Committee. The relevant Subsidy Contract is signed by the Managing Authority/ Alternate Minister of Ministry of Economy and Finance and the Lead Beneficiary.

#### 9.6 Publication of the Decision of Project Approval on the Programme website and posting its details in the List of Projects.

## 10. COMMUNICATION - SUPPORT TO APPLICANTS

10.1 For information with regard to the Programme, the Management and Control System, the institutional framework for the implementation of the actions within the Programme, the eligible expenditure costs for the actions, as well as any information related to the submission of proposals (such as instructions for the completion of the Application Form, monitoring indicators, specification of the project proposal evaluation criteria and other documents, which are necessary for the examination of the proposal) please visit the Programme website [www.greece-italy.eu](http://www.greece-italy.eu).

You may also find relevant information on the Managing Authority's website at [www.interreg.gr](http://www.interreg.gr) and the Programme website at: [www.greece-italy.eu](http://www.greece-italy.eu).

The Programme provides the following support measures and tools to assist applicants (potential beneficiaries) in submitting quality project proposals. In particular:

- *Information Events / Info-Days* – Applicants can attend informative events in both participating countries regarding the present Call for Project Proposals related to the Call ToRs, Programme features, objective/s and actions, partnership requirements, communication, project finances, etc. in the context of their project proposal (idea). Specific information (date, time, etc.) about the events is posted on the Programme website.
- *Assistance to Applicants* (applicant exchange of project proposal ideas and matchmaking) - In a dedicated section on the Programme website, applicants are facilitated with sharing project ideas, checking relevance, project partner searching and finding existing ideas for cooperation.
- *Frequently Asked Questions (FAQ)* - In a dedicated section on the Programme website, applicants are provided with answers to the most frequently asked questions (FAQ) regarding the Programme funding and application process. Questions may be posed in written ([at\\_interreg@mou.gr](mailto:at_interreg@mou.gr)) via an e-mail to the Managing Authority, no later than twenty (20) calendar days before the deadline for the submission of proposals. Answers shall be published no later than ten (10) calendar days before the deadline for the submission of Project Proposals. As the FAQ is regularly expanded and updated, please revisit the Programme website regularly for retrieving the most up-to-date information.
- *Helpdesks for technical support* - For questions related to the application system, contact MIS helpdesk ([ikalaitzoglou@mou.gr](mailto:ikalaitzoglou@mou.gr)) by email or consult the MIS user manual.

- *National support by Antenna and Info Points (IPs)* - Applicants can also reach out Antenna and Info Points (IP) in both Programme countries (<https://www.greece-italy.eu/contacts/>). They offer national support regarding the calls and provide information in national languages on primarily national application issues.

10.2 Applicants are invited to regularly consult the official Programme website for updates and further details regarding all support measures.

## 11. PERSONAL DATA PROTECTION

11.1 The Managing Authority that holds the position of "controller" declares that:

- is aware of the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, the Hellenic Legislation - Law 4624/2019 and the relevant instructions and decisions of the Hellenic Data Protection Authority, which govern the legal execution of the Call, and
- fully undertakes the obligations deriving from the legislation, regarding the protection and security of personal data, which may be processed and/or come to its knowledge in any way.

11.2 The processing by the beneficiaries (acting as processors) is governed by a legal act that falls under the European Union law and the Hellenic law, which binds the processor in relation to the controller and determines the object and duration of the processing, the nature and purpose of the processing, the type of personal data and the categories of data subjects, as well as the obligations and rights of the controller and the processors. This legal act, takes the form of the Subsidy Contract between the Managing Authority and the Lead Beneficiary (Lead Partner) of a project - following the Decision of the Monitoring Committee, where all the provisions related to the protection of personal data are provided.

## THE ALTERNATE MINISTER OF ECONOMY AND FINANCE

**Nikolaos PAPATHANASIS**

Attached:

Annex I: Tables 1-4

Internal Communication (e-copy):

1. General Secretariat for PA, Ms. V. Pantelopoulou
2. MA of INTERREG 2021-2027: Head of MA, Unit A & B
3. JS Greece-Italy

**ANNEX I: DETAILS OF THE COOPERATION PROGRAMME ON THE ANNOUNCED ACTIVITIES OF THE PRESENT CALL**

**Tables 1-4**

**Table 1: CALL-SPECIFIC INFORMATION ON ELIGIBLE ACTIVITIES**

COOPERATION PROGRAMME: (Interreg VI-A) Greece-Italy							CODE: 632	
POLICY OBJECTIVE	CODE	PRIORITY	CODE	FUND	SPECIFIC OBJECTIVE	CODE	INTERVENTION CATEGORY	CODE
Interreg: a better cooperation governance	6	P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	enhance the institutional capacity of public authorities, in particular those mandated to manage a specific territory, and of stakeholders	ISO6.1	Improve the capacity of programme authorities and bodies linked to the implementation of the Funds	170
Interreg: a better cooperation governance	6	P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	enhance institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea- basin strategies, as well as other territorial strategies	ISO6.4	Improve the capacity of programme authorities and bodies linked to the implementation of the Funds	170
Interreg: a better cooperation governance	6	P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	enhance the institutional capacity of public authorities, in particular those mandated to manage a specific territory, and of stakeholders	ISO6.1	Enhancing cooperation with partners both within and outside the Member State	171

Interreg: a better cooperation governance	6	P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	enhance institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea- basin strategies, as well as other territorial strategies	ISO6.4	Enhancing cooperation with partners both within and outside the Member State	171
Interreg: a better cooperation governance	6	P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	enhance the institutional capacity of public authorities, in particular those mandated to manage a specific territory, and of stakeholders	ISO6.1	Enhancing institutional capacity of public authorities and stakeholders to implement territorial cooperation projects and initiatives in a cross-border, transnational, maritime and inter-regional context	173
Interreg: a better cooperation governance	6	P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	enhance institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea- basin strategies, as well as other territorial strategies	ISO6.4	Enhancing institutional capacity of public authorities and stakeholders to implement territorial cooperation projects and initiatives in a cross-border, transnational, maritime and inter-regional context	173

Detailed reference is provided in *IP and Programme & Project Implementation Manual*.

**Table 2: CALL-SPECIFIC BUDGET**

COOPERATION PROGRAMME : (Interreg VI-A) Greece-Italy			CODE: 632
PRIORITY	CODE	FUND	ERDF & NATIONAL BUDGET
P4 - Enhanced governance for cooperation in the GR-IT area	4	ERDF	2.957.736,32 EUR
ISO6.1 - Institutional capacity of public authorities	4	ERDF	2.243.757,07 EUR
ISO6.4- Institutional capacity of public authorities and stakeholders to implement macro-regional strategies and sea-basin strategies	4	ERDF	713.979,25 EUR

Detailed reference is provided in *Programme & Project Implementation Manual*.

**Table 3: CALL-SPECIFIC OUTPUT INDICATORS**

<b>COOPERATION PROGRAMME: (Interreg VI-A) Greece-Italy</b>		<b>FUND: ERDF</b>		
<b>PRIORITY</b>	<b>SPECIFIC OBJECTIVE</b>	<b>INDICATORS</b>		
		<b>CODE ID</b>	<b>TITLE</b>	<b>MEASUREMENT UNIT</b>
P4 - Enhanced governance for cooperation in the GR-IT area	ISO6.4	RCO83	Strategies and action plans jointly developed	Number
P4 - Enhanced governance for cooperation in the GR-IT area	ISO6.1	RCO83	Strategies and action plans jointly developed	Number
P4 - Enhanced governance for cooperation in the GR-IT area	ISO6.4	RCO116	Jointly developed solutions	Number
P4 - Enhanced governance for cooperation in the GR-IT area	ISO6.1	RCO116	Jointly developed solutions	Number

Detailed reference is provided in *Programme Output & Result Indicators Guide*.

**Table 4: CALL-SPECIFIC RESULT INDICATORS**

<b>COOPERATION PROGRAMME: (Interreg VI-A) Greece-Italy</b>		<b>FUND: ERDF</b>		
<b>PRIORITY</b>	<b>SPECIFIC OBJECTIVE</b>	<b>INDICATORS</b>		
		<b>CODE ID</b>	<b>TITLE</b>	<b>MEASUREMENT UNIT</b>
P4 - Enhanced governance for cooperation in the GR-IT area	ISO6.4	RCR104	Solutions taken up or up-scaled by organisations	Number
P4 - Enhanced governance for cooperation in the GR-IT area	ISO6.1	RCR104	Solutions taken up or up-scaled by organisations	Number

Detailed reference is provided in *Programme Output & Result Indicators Guide*.